**NGāti Tūwharetoa Genesis Energy Committee**

 **CULTURALLY SIGNIFICANT TRIP APPLICATION FORM**

**Overview**

After a lengthy consultation period between Genesis Energy and Ngāti Tūwharetoa, in 2000 the Tūwharetoa Māori Trust Board (on behalf of hapū o Ngāti Tūwharetoa) and Genesis Energy signed an agreement to mitigate the on-going impacts of the Tongariro Power Development Scheme (TPDS) on Ngāti Tūwharetoa.

An outcome of this agreement is the establishment of Ngāti Tūwharetoa Genesis Energy Committee (NTGEC). The primary purpose of the committee is to distribute the mitigation funds on behalf of Ngāti Tūwharetoa as per the objectives set out below.

The ‘**project objectives’** section is one of the most important parts of the application. In order to accurately assess your application, the committee needs to be able to understand the objectives of your project and how these relate to the key objectives of the committee.

The ‘**project plan & budget’** should detail the steps that you intend to undertake with costs throughout the implementation of the project in order to enable the group to clearly understand what is being proposed.

**KEY OBJECTIVES**

The two key objectives of the group that relate specifically to project funding are:

1. To facilitate cultural projects involving waterways influenced by the TPDS and adjacent lands.

**Explanation:** projects or studies that contribute to a better understanding of or enhance an aspect of the environment and/or culture that is of significance to Ngāti Tūwharetoa and is in respect to waterways of the TPDS and/or adjacent land.

1. To undertake activities and promote projects to support the kaitiaki role of Ngāti Tūwharetoa generally.

**Explanation:** projects that facilitate the exercising of kaitiakitanga by Ngāti Tūwharetoa, for example providing environmental education and wānanga, recording and promoting cultural heritage, improving the understanding of environmental legislation, developing resources to monitor and report on the environment.

**Criteria**

1. Applicant must be of Ngāti Tūwharetoa descent and registered with the Tūwharetoa Māori Trust Board (TMTB) and/or the Tūwharetoa Settlement Trust (TST).
2. The applicant must clearly demonstrate how the proposal will contribute to achieving the key objective of the group.

**The criteria for those applying for “culturally significant trips” is as follows:**

* 1. Applications must be submitted by a school and/or marae and must be a school within the Tūwharetoa rohe.
	2. Applicant must be able to clearly demonstrate how this trip will grow the understanding of rangatahi about being Tūwharetoa.
	3. **International - once in a two-year period** - Maximum koha amount of $500.00 per Tūwharetoa student and Kaumatua ($10,000 cap per trip)
	4. **National – Once a year -** Maximum koha amount of $100.00 per Tūwharetoa student and Kaumatua ($5,000 cap per trip).
	5. Applications received from a school must have written support from the school Board of Trustees. Applications received from a marae must have written support from their hapu.
	6. A full list of participating students is required. Funding must only be used on those students registered with the Tuwharetoa Maori Trust Board or the Tuwharetoa Settlement Trust.
1. Preference will be given to those applications that have wide benefit and clearly show how the outcomes will be communicated to Ngāti Tūwharetoa at hapū and/or iwi level (proposals at whānau level will also be considered).
2. Preference will be given to those proposals that have the support of Marae.
3. Assurances relating to health and safety compliance are required as part of the application. The Committee may ask for supporting information in relation to such assurances.
4. If successful, the applicant will be required to provide written feedback to the committee on the outcome of their proposal and if required a breakdown of the budget. The applicant will also be asked to report back to the committee at a suitable time.
5. The committee retains the right to withdraw any funding if agreed project time frames have not been met and/or there has been no communication between the parties.
6. All applications will be assessed on their merit.

The committee will not accept:

* Applications that are incomplete or require further information.
* Projects that will result in direct commercial profits.
* Projects that may be more appropriately funded from other sources.
* Projects that have been completed prior to applying for funding.
* Education assistance - funding for items such as computers, textbooks or other course-related costs will be declined.

|  |
| --- |
| **CULTURALLY SIGNIFICANT TRIP** |
| **Organisation Details** |
| **Organisation:** |  |
| **Contact person:**  |  | **Designation:** |  |
| **Address:** |  |
| **Phone:** |  |
| **Email:** |  |
| **What is the purpose and objective of your organisation/ rōpu?** |  |
| **What year was your organisation/ rōpu formed?** |  |
| **What is the legal entity of your organisation/rōpu?** | 🞏 Not a legal entity | 🞏 Māori Committee | 🞏 Ahu Whenua Trust |
| 🞏 Charitable Trust | 🞏 Incorporated Society | 🞏 Māori Trust Board |
| 🞏 Marae Entity | 🞏 Whānau Trust | 🞏 Other  |
| **Has your organisation/ rōpu received funding from other agencies in the past two years?** | 🞏Yes – please provide details (i.e., year, amount, and purpose). 🞏No |
| **Bank Account Details:** Funding will only be paid into the course provider Bank Account. You must provide a verified deposit slip or statement. The method and timing of payments will be at the discretion of the Ngāti Tūwharetoa Genesis Energy Committee. |
| **Name of Bank:** |  |
| **Account Holder:** |  |
| **Account Number:** |  |  | **-** |  |  |  |  | **-** |  |  |  |  |  |  |  | **-** |  |  |  |
| **Proposal Details** |
| **Project Name** |  |
| **Project Purpose***(Please describe why you want to do the project.)* |  |
| **Project Location***(Please provide a description and physical address of the project location & attach a map if possible.)* |  |
| **Describe how your proposal meets the committee’s objectives.***Refer to cover sheet for committee objectives*. |  |
| **How many members of your organisation/ rōpu will be involved in the project?** | Please list names and roles:* -
* -
* -
* -
* -
 |
| **Are there any other organisations or groups involved in your project?** | 🞏Yes – please list:* -
* -

🞏No |
| **School/Hapū Support** *It is the sole responsibility of the applicant to provide written letters of support* | **Does your project have written hapū support?** □ Yes□ NoIf ‘yes’ please attach written evidence.**Does your project have written School Board of Trustee Support?**□ Yes □ NoIf ‘yes’ please attach written evidence. |
| **Benefits***Detail what groups and how they will benefit from this proposal.* |  |
| **How will you monitor the progress and success of your project?** |  |
| **Have you applied to any other organisations for financial or in-kind assistance?** | 🞏Yes – please list:* -
* -

🞏No |
| **Is there any further information about your project that you wish to include with your application?** | Please attach additional pages if required. |
| **Project Plan & Budget** **(please attach additional pages if required)** |
| **How long will it take to carry out your project?** | 🞏 0-6 Months 🞏 7-12 Months 🞏 1-3 Years 🞏Other  |
| **Stage 1** |
| **Start date** |  | **Expected Timeframe** |  |
| **Key tasks to be completed** | **Cost(s)** | **Costs to be covered by:** |
| **Your****Organisation** | **Other****Organisations** | **NTGEC** |
|  | $ | 🞏 | 🞏 | 🞏 |
|  | $ | 🞏 | 🞏 | 🞏 |
|  | $ | 🞏 | 🞏 | 🞏 |
|  | $ | 🞏 | 🞏 | 🞏 |
|  | $ | 🞏 | 🞏 | 🞏 |
|  | $ | 🞏 | 🞏 | 🞏 |
|  | $ | 🞏 | 🞏 | 🞏 |
|  | $ | 🞏 | 🞏 | 🞏 |
|  | $ | 🞏 | 🞏 | 🞏 |
|  | $ | 🞏 | 🞏 | 🞏 |
| **Total for Stage 1** | $ | $ | $ | $ |
| **Stage 2** |
| **Start date** |  | **Expected Timeframe** |  |
| **Key tasks to be completed** | **Cost(s)** | **Costs to be covered by:** |
| **Your****Organisation** | **Other****Organisations** | **NTGEC** |
|  | $ | 🞏 | 🞏 | 🞏 |
|  | $ | 🞏 | 🞏 | 🞏 |
|  | $ | 🞏 | 🞏 | 🞏 |
|  | $ | 🞏 | 🞏 | 🞏 |
|  | $ | 🞏 | 🞏 | 🞏 |
|  | $ | 🞏 | 🞏 | 🞏 |
| **Total for Stage 2** | $ | $ | $ | $ |
| **Stage 3** |
| **Start date** |  | **Expected Timeframe** |  |
| **Key tasks to be completed** | **Cost(s)** | **Costs to be covered by:** |
| **Your****Organisation** | **Other****Organisations** | **NTGEC** |
|  | $ | 🞏 | 🞏 | 🞏 |
|  | $ | 🞏 | 🞏 | 🞏 |
|  | $ | 🞏 | 🞏 | 🞏 |
|  | $ | 🞏 | 🞏 | 🞏 |
|  | $ | 🞏 | 🞏 | 🞏 |
|  | $ | 🞏 | 🞏 | 🞏 |
|  | $ | 🞏 | 🞏 | 🞏 |
|  | $ | 🞏 | 🞏 | 🞏 |
| **Total for Stage 3** | $ | $ | $ | $ |
| **Total cost(s) of Project****GST inclusive** | Your organisation/rōpu contribution | $ |
| Financial support from other organisations | $ |
| Amount sought from NTGEC | $ |
| **Total Cost** | $ |
| **Checklist** |
| Before submitting your application, please check that you have:* Read the ‘Information for Applicants’ document and are sure that your proposal meets the application criteria.
* Completed all relevant sections in this application form.
* Attached is a written endorsement from the relevant hapū with a copy of the minutes from the meeting showing resolution to support your project.
* Signed this application form. (2 people to sign below)
* Attached any other additional information to support this application.
 |
| **Please send all completed application forms to:**Ngāti Tūwharetoa Genesis Energy CommitteeTūwharetoa Māori Trust Board PO Box 87Turangi 3353**Email**: ntgec@tuwharetoa.co.nz | **All enquiries to be directed to:****Project Coordinator**: Courtney Marshall**Phone:** +64 7 386 8832**Email:** ntgec@tuwharetoa.co.nz**Online:** https://www.tuwharetoa.co.nz/ |
| **Signatures**  |
| Two people from your organisation must complete this section. By signing below, each signatory certifies that:1. The information contained in this application is true and correct.
2. There is no guarantee that the organisation/rōpu will be successful in receiving funding.
3. The Ngāti Tūwharetoa Genesis Energy Committee may collect information about the organisation/rōpu from any third parties in respect of this application.
4. The signatories have the authority to commit the organisation to this application.
5. Should funding be approved, you accept it on the understanding that your success may be used for publicity purposes.
6. Should funding be approved, you accept that when speaking publicly you are expected to acknowledge the Ngāti Tūwharetoa Genesis Energy Committee

By signing below, each signatory further provides assurances that they understand their obligations under the Health and Safety at Work Act 2015 and have appropriate processes for the project or study to ensure those obligations are met. |
| **Name: Designation:** **Signature: Date:** **Name: Designation:** **Signature: Date:**  |

The committee will not accept and decline:

1. Applications that are incomplete or require further information.
2. Projects that will result in direct commercial profits or that may be more appropriately funded from other sources.
3. Projects that have been completed prior to applying for funding.

The Ngāti Tūwharetoa Genesis Energy Committee meet every 2 months to consider applications.

|  |
| --- |
| **Ngāti Tūwharetoa Genesis Energy Committee (NTGEC) Meeting Dates** |
| **Final Applications Due** | **2024-2025 Meeting Dates** |
| Weds 26 Jun 24 | Weds 10 Jul 24 |
| Weds 11 Sep 24 | Weds 25 Sep 24 |
| **23/24 AGM** | **Tues 29 Oct 24** |
| Weds 13 Nov 24 | Weds 27 Nov 24 |
| Weds 15 Jan 25 | Weds 29 Jan 25 |
| Weds 12 Mar 25 | Weds 26 Mar 25 |
| Weds 7 May 25 | Weds 21 May 25 |